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| Job Title: | Hose Assembly and Test Technician |
| Location: | Teesside but may be required to work offsite on occasion |
| Responsible To: | Branch Manager |
| Direct Reports: | N/A |
| Review Date & Rev No: | March 2021 / Rev 02 |

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| Purpose of Job: | The main duty of the Hose Assembly and Test Technician is to carry out quality and safe activities for the refurbishment, servicing, assembly and testing of products such as hydraulic, industrial and composite hose assembly, pumps, instrument tubing and any products that the company handles as directed by the company and client, which are fit for purpose to fully satisfy our customer requirements and delivery dates. |
| Key Areas of Responsibility: | <p>HSEQ (Health, Safety, Environmental and Quality)</p> <ul style="list-style-type: none"> • Ensure that work is completed in line with the Company's Quality procedures, BS EN ISO 9001:2000 and Customer specifications • Ensure that work activities are executed in accordance with the Company's HSE Management System and when onsite in accordance with the customer's site rules. • Adopting and promoting good working practices at all times • Ensure that work areas/vans/equipment and tools are maintained, clean and hazard free and in accordance with company procedures and customer site rules • To ensure that risks are assessed and risk assessments completed where applicable • To ensure adherence to the Company's accident and investigation procedures • Carry out routine weekly safety inspections as 5s and report to Team Leader. <p>Operationally</p> <ul style="list-style-type: none"> • Ensure that all tasks carried out are per supervisor's & customers written and verbal instructions. • Be fully aware of component compatibility and competent to use Hydrasun products • Prepare assemblies using a variety of hoses for industrial, offshore and hydraulic and pneumatic purposes • Be able to identify and use all types of hoses for the purpose specified by the customer order • Be familiar with full range of Hydrasun products • Ensure all required documentation is completed correctly and is submitted on a timely basis • A willingness to work extra hours to ensure organisational or client deadlines are met when required • A willingness to work in other areas of the business when required to do so. • Ensure all timesheets / Job sheets are completed correctly and submitted on time. • To help promote a culture of cost efficiency and savings <p>Personal Development</p> <ul style="list-style-type: none"> • To take part in any Tool Box Talks and other communication processes to ensure you keep up to date with recent events or changes within the department and for the smooth running of the day to day work detail and daily planning • To actively take part in the Competency Assurance Process and ensure that you maintain an up-to-date competency level and sound working knowledge of hoses and fittings • To actively take part in the Performance Appraisal system • To comply with the Human Resource Management systems and procedures • Motivate and encourage and mentor trainees where applicable |

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| | <ul style="list-style-type: none"> To help the Operations Service Department Supervisor actively define strategies for continuous improvement of the Service Van service in order to improve response times and services to customers To assist the Operations Service Department Supervisor with reports for Senior Management review when applicable Contribute to overall team activities and promote good working practices within the department | |
| Interfaces: | Internal: Mobile Service Van Technicians, Stores, Sales, Internal Auditors, HR, Safety, QA, Purchasing, Workshop | External: Customers, Auditors, Inspectors |
| Qualifications: | Essential | Desirable |
| | <ul style="list-style-type: none"> UK Driving Licence | <ul style="list-style-type: none"> Forklift certificate BFPA qualification level 2 (or equivalent) |
| Experience Required: | Essential | Desirable |
| | <ul style="list-style-type: none"> Previous experience in a manual / "hands-on" role, preferably within a manufacturing or engineering environment. | <ul style="list-style-type: none"> An understanding and practical experience of working with hydraulic, mechanical and pneumatic systems Previous experience of hose inspection and pressure testing Experience in the operation of pressure testing and flushing equipment. |
| Skills/Training Competences: | Essential | Desirable |
| | <ul style="list-style-type: none"> Good communications skills Good MS Office and general IT skills Ability to work under own initiative Good organisational skills Flexible and adaptable Numeric skills Ability to problem solve Ability to function well within a team environment Safety and environmental awareness Customer and Quality Focus | <ul style="list-style-type: none"> Ability to use and maintain equipment to a high standard |

Please note that you may be requested to undertake other duties from time to time and it is possible that your duties may change over time. You will be expected to cooperate with all reasonable requests. If the changes are deemed to be longer term then this job description will be revised.

Signature of Job Holder: _____
Name in Capitals ()

Date: _____

Signature of Manager: _____
Name in Capitals ()

Date: _____